UNIVERSITY OF MARYLAND
DEPARTMENT OF INTERCOLLEGIATE ATHLETICS

Catastrophic Injury Plan *(Public Use)*

{updated as of *08/03/05* }

Definition of a Catastrophic Incident-

1. Sudden Death of a student-athlete, coach, and/or ICA staff member;
2. Disability / Quality of Life Altering injury / illness including, but not limited to:
    - Spinal cord injury resulting in partial or complete paralysis;
    - Loss of a paired organ;
    - Severe head injury;
    - Injuries / illnesses resulting in severely diminished mental capacity or other neurological injury that results in an inability to perform daily functions (e.g. coma); and
    - Irrecoverable loss of speech, hearing (both ears), sight (both eyes), or one or both arm(s) and/or leg(s).
3. Other incident as deemed appropriate.

Catastrophic Incident Management Team (CIMT)-

- Dr. Deborah Yow, Director of Athletics
- Kathy Worthington, Executive Senior Associate Athletics Director
- Dr. Craig Bennett, MD, Head Team Physician
- Dr. Yvette Rooks, MD, Team Physician
- Dr. Tom Maino, MD, Team Physician
- Dr. Jamie Dreese, MD, Team Physician
- Darryl Conway, Assistant Athletics Director- Sports Medicine
- Appropriate University of Maryland sport supervisor
- Appropriate University of Maryland team athletic trainer
- University of Maryland Head Coach
- Doug Dull, Associate Athletic Director- Media Relations
- George Cathcart, Director- University Communications
- Susan Bayly, University of Maryland General Counsel
- Dr. Charles Wellford, University of Maryland Faculty Athletics Representative
- University of Maryland Counseling Center / University Health Center Mental Health Services

Other Appropriate Personnel-

- Larry Leckonby, Senior Associate Athletics Director- Business / Chief Financial Officer
- Randy Eaton, Associate Athletics Director- Business
- Dave Haglund, Associate Athletics Director- Varsity Sports
- Jim Sarra, Senior Associate Athletics Director- Compliance & Student Services
- Steve Schofield, Assistant Athletics Director- Compliance
- Dr. David McDuff, MD, Psychiatrist
- Dr. Eric Morse, MD, Psychiatrist
- Dr. Earnie Fingers, PhD, Psychologist

The policy of the University of Maryland Department of Intercollegiate Athletics with regards to a student-athlete who has sustained a catastrophic injury shall be-

Home Practice / Game-

1. The University of Maryland Sports Medicine's emergency plan with regards to a home practice / game will be followed.

2. University of Maryland Sports Medicine personnel, a member of the coaching staff, and/or a member of the University of Maryland Department of Intercollegiate Athletics will accompany the injured student-athlete to the medical facility with the injured student-athlete's emergency medical / insurance information.
    - *Once at the medical facility, the designated individual will call back to the University of Maryland certified athletic trainer's cellular phone with any medical updates.*

3. The University of Maryland certified athletic trainer will immediately call the **Darryl Conway, Assistant Athletic Director- Sports Medicine (240-417-6479)** or his designee (if applicable) to notify him/her of the emergency situation.
    - The Assistant Athletic Director- Sports Medicine or his designee will immediately notify the Director of Athletics, the Executive Senior Associate Athletics Director, and/or the sport team's administrator to notify them of the emergency situation, and will keep all designated parties updated at regular intervals
        - The Director of Athletics and/or her designee will contact other Athletics department and University administrative personnel as he/she deems necessary.

4. The Assistant Athletic Director- Sports Medicine and/or his designee and/or other Department of Intercollegiate Athletics personnel will make every effort possible to notify the injured student-athlete's family / next of kin of the emergency situation.
    - The Assistant Athletic Director- Sports Medicine or his designee will continue to communicate with the injured student-athlete's family / next of kin and will provide medical updates as available.
    - The Director of Athletics and/or the sport team's administrator will assign a member of the University of Maryland Department of Intercollegiate Athletics staff to assist with travel and lodging arrangements for the injured student-athlete's family, be with the family at all times upon arrival, assist the family as needed, and protect them from outside persons.

5. At the conclusion of the game / practice, the team physician and/or his/her designee (if available), the Assistant Athletic Director- Sports Medicine or his designee, the head coach, and the Director of Athletics and/or her designee will update the team in the locker room as to the injured student-athlete's condition.
    - All team and department personnel will be strongly cautioned to not speak with the press / media regarding the injured student-athlete and/or the emergency situation and to refer all media inquiries to Doug Dull, Assistant Athletics Director- Media Relations and/or his designee.

6. The team physician, the Assistant Athletic Director- Sports Medicine and/or his designee, the Director of Athletics and/or her designee, and other appropriate personnel will proceed to the medical facility as soon as possible.

7. Once the student-athlete's family / next of kin has been notified of the emergency situation and gives its consent, the Team Physician(s) and Director of Athletics and/or her designee, in consultation with medical personnel from the facility, a member of the University of Maryland Media Relations Department, the University of Maryland President's Office / General Counsel, and the Assistant Athletic Director- Sports Medicine or his designee, will make a statement concerning the injured student-athlete to be released to the press / media.
    - *The Media Relations Department **IS NOT** authorized to release information concerning the situation to any member of the press / media until the student-athlete's family / next of kin has been notified, has given their consent, and the Team Physician, University of Maryland President's Office / General Counsel (if applicable), and Director of Athletics and/or her designee have approved and authorized the statement.*
    - ***The Team Physician and the Director of Athletics and/or her designee, in consultation with medical personnel at the medical facility, the student-athlete's family / next of kin, the University of Maryland President's Office / General Counsel, and the University of Maryland Media Relations Department will be the official spokespersons regarding the injured student-athlete and the emergency situation.***
    - ***At no time is anyone besides the aforementioned personnel authorized to speak to anyone concerning the injured student-athlete and the emergency situation.***

8. University of Maryland Sports Medicine personnel and/or other appropriate personnel will be responsible for arranging a private meeting space for all team and University personnel at the medical facility.
    - It is the responsibility of the University of Maryland Media Relations Department to see to it that all press / media are kept a safe distance from the private meeting space and do not "harass" team or University personnel in or around the medical facility, if applicable.

9. University of Maryland Sports Medicine personnel will be responsible for contacting authorities at the medical facility and on the University of Maryland campus for the purpose of arranging psychiatrists, psychologists, chaplains, grief counselors, etc. for the use of all team and University personnel.
    - Dr. David McDuff, MD — pager- (888) 457-1431
    - Dr. Eric Morse, MD — cell- (301) 257-3814
    - Dr. Earnie Fingers, PhD — cell- (517) 410-4805
    - University Health Center Mental Health Services — (301) 314-8106
    - University of Maryland Counseling Center — (301) 314-7651

10. The Assistant Athletic Director- Sports Medicine and/or his designee will be responsible for the following-
    - Compiling complete documentation of events from everyone involved in the incident with signatures;
    - Constructing a detailed time line of events related to the incident; and
    - Collecting and securing all equipment / materials involved in the incident;

Away Practice / Game-

1. University of Maryland Sports Medicine's emergency plan with regards to an away practice / game will be followed.

2. University of Maryland Sports Medicine personnel, a member of the coaching staff, and/or a member of the University of Maryland Department of Intercollegiate Athletics will accompany the injured student-athlete to the medical facility with the injured student-athlete's emergency medical / insurance information.
    - *Once at the medical facility, the designated individual will call back to the University of Maryland certified athletic trainer's cellular phone with any medical updates.*

3. The University of Maryland certified athletic trainer will immediately call the **Darryl Conway, Assistant Athletic Director- Sports Medicine (240-417-6479)** or his designee (if applicable) to notify him/her of the emergency situation.
    - The Assistant Athletic Director- Sports Medicine or his designee will immediately notify the Director of Athletics, the Executive Senior Associate Athletics Director, and the sport team's administrator to notify them of the emergency situation, and will keep all designated parties updated at regular intervals
        - The Director of Athletics and/or her designee will contact other Athletics department and University administrative personnel as he/she deems necessary.
    - The Assistant Athletic Director- Sports Medicine or his designee will immediately notify the team physician of the emergency situation.

4. The Assistant Athletic Director- Sports Medicine and/or his designee and/or other Athletics Department personnel will make every effort possible to notify the injured student-athlete's family / next of kin of the emergency situation.
    - The Assistant Athletic Director- Sports Medicine or his designee will continue to communicate with the injured student-athlete's family / next of kin and will provide medical updates as available.
    - The Director of Athletics and/or the sport team's administrator will assign a member of the University of Maryland Department of Intercollegiate Athletics staff to assist with travel and lodging arrangements for the injured student-athlete's family, be with the family at all times upon arrival, assist the family as needed, and protect them from outside persons.

5. At the conclusion of the game / practice, the team physician (if available), the head coach, University of Maryland Sports Medicine personnel, and other appropriate Department of Intercollegiate Athletics personnel will update the team in the locker room as to the injured student-athlete's condition.
    - All team and department personnel will be strongly cautioned to not speak with the press / media regarding the injured student-athlete and/or the emergency situation and to refer all media inquiries to Doug Dull, Assistant Athletics Director- Media Relations and/or his designee.
    - Once the game / practice is completed, remaining University of Maryland Sports Medicine personnel will immediately proceed to the medical facility (if applicable)

6. If possible, the Assistant Athletic Director- Sports Medicine and/or his designee, the Director of Athletics and/or her designee, and other appropriate personnel may make an effort to proceed to the medical facility as soon as possible.

7. Once the student-athlete's family / next of kin has been notified of the emergency situation and gives its consent, medical personnel at the facility, in consultation with the University of Maryland Team Physician, the Director of Athletics and/or her designee, a member of the University of Maryland Media Relations Department, the University of Maryland President's Office / General Counsel, and the Assistant Athletic Director- Sports Medicine or his designee, will make a statement concerning the injured student-athlete to be released to the press / media.
    - *The Media Relations Department **IS NOT** authorized to release information concerning the situation to any member of the press / media until the student-athlete's family / next of kin has been notified, has given their consent, and the Team Physician, University of Maryland President's Office / General Counsel (if applicable), and Director of Athletics and/or her designee have approved and authorized the statement.*
    - ***The Team Physician and the Director of Athletics and/or her designee, in consultation with medical personnel at the medical facility, the student-athlete's family / next of kin, the University of Maryland President's Office / General Counsel, and the University of Maryland Media Relations Department will be the official spokespersons regarding the injured student-athlete and the emergency situation.***
    - ***At no time is anyone besides the aforementioned personnel authorized to speak to anyone concerning the injured student-athlete and the emergency situation.***

8. University of Maryland Sports Medicine personnel and/or other appropriate personnel will be responsible for arranging a private meeting space for all team and University personnel at the medical facility.
    - It is the responsibility of the University of Maryland Media Relations Department and/or the coaching staff to see to it that all press / media are kept a safe distance from the private meeting space and do not "harass" team or University personnel in or around the medical facility.

9. University of Maryland Sports Medicine personnel will be responsible for contacting authorities at the medical facility and on the University of Maryland campus for the purpose of arranging psychiatrists, psychologists, chaplains, grief counselors, etc. for the use of all team and University personnel.
    - Dr. David McDuff, MD — pager- (888) 457-1431
    - Dr. Eric Morse, MD — cell- (301) 257-3814
    - Dr. Earnie Fingers, PhD — cell- (517) 410-4805
    - University Health Center Mental Health Services — (301) 314-8106
    - University of Maryland Counseling Center — (301) 314-7651

10. University of Maryland Sports Medicine personnel, a member of the coaching staff, and/or other Department of Intercollegiate Athletics personnel will remain with the injured student-athlete at all times.

11. The Assistant Athletic Director- Sports Medicine and/or his designee will be responsible for the following-
    - Compiling complete documentation of events from everyone involved in the incident with signatures;
    - Constructing a detailed time line of events related to the incident; and
    - Collecting and securing all equipment / materials involved in the incident;

Home Football Game-

1. University of Maryland Sports Medicine's emergency plan with regards to a home football game will be followed.

2. University of Maryland Sports Medicine personnel and/or a University of Maryland Team Physician will accompany the injured student-athlete to the medical facility with the injured student-athlete's emergency medical / insurance information.
    - *Once at the medical facility, the designated individual will call back to* ***Darryl Conway, Assistant Athletic Director- Sports Medicine (240-417-6479) or his designee*** *with any medical updates at regular intervals.*

3. The Assistant Athletic Director- Sports Medicine or his designee will immediately contact the Director of Athletics and/or her designee and the Executive Senior Associate Athletics Director, to notify them of the emergency situation, and will keep all designated parties updated at regular intervals
    - The Director of Athletics and/or her designee will contact other Athletics department and University administrative personnel as he/she deems necessary.

4. The Assistant Athletic Director- Sports Medicine and/or his designee, the Director of Football Operations, and/or other Athletics Department personnel will make every effort possible to notify the injured student-athlete's family / next of kin of the emergency situation.
    - The Assistant Athletic Director- Sports Medicine or his designee will continue to communicate with the injured student-athlete's family / next of kin and will provide medical updates as available.
    - The Director of Athletics and/or the sport team's administrator will assign a member of the University of Maryland Department of Intercollegiate Athletics staff to assist with travel and lodging arrangements for the injured student-athlete's family, be with the family at all times upon arrival, assist the family as needed, and protect them from outside persons.

5. At the conclusion of the game, the team physician(s), the head coach, University of Maryland Sports Medicine personnel, and other appropriate Department of Intercollegiate Athletics personnel will update the team in the locker room as to the injured student-athlete's condition.
    - All team and department personnel will be strongly cautioned to not speak with the press / media regarding the injured student-athlete and/or the emergency situation and to refer all media inquiries to Doug Dull, Assistant Athletics Director- Media Relations and/or his designee.

6. The team physician(s), University of Maryland Sports Medicine personnel, the Director of Athletics and/or her designee, and other appropriate personnel (if applicable) will proceed to the medical facility after the conclusion of the game and post-game activities.

7. Once the student-athlete's family / next of kin has been notified of the emergency situation and gives its consent, the team physician and Director of Athletics or his/her designee, in consultation with medical personnel at the facility, a member of the University of Maryland Media Relations Department, the University of Maryland President's Office / General Counsel, and the Assistant Athletic Director- Sports Medicine, will make a statement concerning the injured student-athlete to be released to the press / media.
    - *The Media Relations Department **IS NOT** authorized to release information concerning the situation to any member of the press / media until the student-athlete's family / next of kin has been notified, has given their consent, and the Team Physician, University of Maryland President's Office / General Counsel (if applicable), and Director of Athletics and/or her designee have approved and authorized the statement.*
    - ***The Team Physician and the Director of Athletics and/or her designee, in consultation with medical personnel at the medical facility, the student-athlete's family / next of kin, the University of Maryland President's Office / General Counsel, and the University of Maryland Media Relations Department will be the official spokespersons regarding the injured student-athlete and the emergency situation.***
    - ***At no time is anyone besides the aforementioned personnel authorized to speak to anyone concerning the injured student-athlete and the emergency situation.***

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    - It is the responsibility of the University of Maryland Media Relations Department to see to it that all press / media are kept a safe distance from the private meeting space and do not "harass" team or University personnel in or around the medical facility.

9. University of Maryland Sports Medicine personnel will be responsible for contacting authorities at the medical facility and on the University of Maryland campus for the purpose of arranging psychiatrists, psychologists, chaplains, grief counselors, etc. for the use of all team and University personnel.
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    - Compiling complete documentation of events from everyone involved in the incident with signatures;
    - Constructing a detailed time line of events related to the incident; and
    - Collecting and securing all equipment / materials involved in the incident;

Away Football Game / Practice-

1. University of Maryland Sports Medicine's emergency plan with regards to an away practice / game will be followed.

2. University of Maryland Sports Medicine personnel and/or a University of Maryland Team Physician will accompany the injured student-athlete to the medical facility with the injured student-athlete's emergency medical / insurance information.
    - *Once at the medical facility, the designated individual will call back to* ***Darryl Conway, Assistant Athletic Director- Sports Medicine (240-417-6479)*** *or his designee with any medical updates at regular intervals.*

3. The Assistant Athletic Director- Sports Medicine or his designee will immediately notify the Director of Athletics and/or her designee to notify him/her of the emergency situation, and will keep all designated parties updated at regular intervals
    - The Director of Athletics and/or her designee will contact other Athletics department and University administrative personnel as he/she deems necessary.

4. The Assistant Athletic Director- Sports Medicine and/or his designee, the Director of Football Operations, and/or other Athletics Department personnel will make every effort possible to notify the injured student-athlete's family / next of kin of the emergency situation.
    - The Assistant Athletic Director- Sports Medicine or his designee will continue to communicate with the injured student-athlete's family / next of kin and will provide medical updates as available.
    - The Director of Athletics and/or the sport team's administrator will assign a member of the University of Maryland Department of Intercollegiate Athletics staff to assist with travel and lodging arrangements for the injured student-athlete's family, be with the family at all times upon arrival, assist the family as needed, and protect them from outside persons.

5. At the conclusion of the game / practice, the team physician (if available), the head coach, University of Maryland Sports Medicine personnel, and other appropriate Department of Intercollegiate Athletics personnel will update the team in the locker room as to the injured student-athlete's condition.
    - All team and department personnel will be strongly cautioned to not speak with the press / media regarding the injured student-athlete and/or the emergency situation and to refer all media inquiries to Doug Dull, Assistant Athletics Director- Media Relations and/or his designee.

6. The team physician(s), University of Maryland Sports Medicine personnel, the Director of Athletics and/or her designee, and other appropriate personnel (if applicable) will proceed to the medical facility after the conclusion of the game and post-game activities.

7. Once the student-athlete's family / next of kin has been notified of the emergency situation and gives its consent, the team physician and Director of Athletics or her designee, in consultation with medical personnel at the facility, a member of the University of Maryland Media Relations Department, the University of Maryland President's Office / General Counsel, and the Assistant Athletic Director- Sports Medicine, will make a statement concerning the injured student-athlete to be released to the press / media.
    - *The Media Relations Department **IS NOT** authorized to release information concerning the situation to any member of the press / media until the student-athlete's family / next of kin has been notified, has given their consent, and the Team Physician, University of Maryland President's Office / General Counsel (if applicable), and Director of Athletics and/or her designee have approved and authorized the statement.*
    - ***The Team Physician and the Director of Athletics and/or her designee, in consultation with medical personnel at the medical facility, the student-athlete's family / next of kin, the University of Maryland President's Office / General Counsel, and the University of Maryland Media Relations Department will be the official spokespersons regarding the injured student-athlete and the emergency situation.***
    - ***At no time is anyone besides the aforementioned personnel authorized to speak to anyone concerning the injured student-athlete and the emergency situation.***

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    - It is the responsibility of the University of Maryland Media Relations Department to see to it that all press / media are kept a safe distance from the private meeting space and do not "harass" team or University personnel in or around the medical facility.

9. University of Maryland Sports Medicine personnel will be responsible for contacting authorities at the medical facility and on the University of Maryland campus for the purpose of arranging psychiatrists, psychologists, chaplains, grief counselors, etc. for the use of all team and University personnel.
    - Dr. David McDuff, MD — pager- (888) 457-1431
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    - University Health Center Mental Health Services — (301) 314-8106
    - University of Maryland Counseling Center — (301) 314-7651

10. University of Maryland Sports Medicine personnel, the Director of Football Operations and/or other appropriate personnel will remain with the injured student-athlete at all times.

11. The Assistant Athletic Director- Sports Medicine and/or his designee will be responsible for the following-
    - Compiling complete documentation of events from everyone involved in the incident with signatures;
    - Constructing a detailed time line of events related to the incident; and
    - Collecting and securing all equipment / materials involved in the incident;

Critical Incident Management Team (CIMT) & Other Personnel Areas of Responsibility:

DIRECTOR OF ATHLETICS AND/OR HER DESIGNEE-

- Notifies or is notified by the Assistant Athletic Director- Sports Medicine and/or his designee of a catastrophic incident
- Notifies or is notified by the Executive Senior Associate Athletics Director of a catastrophic incident
- Notifies the President of the University of Maryland and/or his/her designee of a catastrophic incident and continues to provide updates as warranted;
- Notifies the University of Maryland Faculty Athletics Representative of a catastrophic incident and continues to provide updates as warranted;
- Notifies the University of Maryland General Counsel of a catastrophic incident and continues to provide updates as warranted;
- Notifies additional University and/or ICA personnel of a catastrophic incident as he/she deems necessary and continues to provide updates as warranted;
- In the event that the catastrophic incident is non-athletic, notifies the Sport Supervisor and Head Coach of the sport, if applicable;
- Assigns University of Maryland Department of Intercollegiate Athletics staff to assist with travel and lodging arrangements for the injured student-athlete's family, be with the family at all times upon arrival, assist the family as needed, and protect them from outside persons.
- In consultation with the student-athlete's family / next of kin, medical personnel at the facility, University of Maryland Team Physicians, the University of Maryland General Counsel, the Associate Athletic Director- Media Relations and/or his/her designee, the Assistant Athletic Director- Sports Medicine, and other appropriate personnel, drafts, approves, and makes a public statement regarding the catastrophic incident;
- Serve as the "Official Spokesperson" regarding all aspects of the catastrophic incident in conjunction with the Team Physician(s) and the medical personnel at the facility;
- Other duties as needed;

EXECUTIVE SENIOR ASSOCIATE ATHLETICS DIRECTOR-

- Assume the duties of the Director of Athletics as needed and/or directed;
- Assists the Director of Athletics with any and all duties as needed and/or assigned;
- Advise / direct / communicate with University of Maryland sport supervisors on all matters;
- Coordinate arrangements for any on-campus memorial service;
- Other duties as needed and/or assigned;

UNIVERSITY OF MARYLAND HEAD COACH-

- Immediately notify the team's sport supervisor of the catastrophic incident and continue to provide updates as warranted;
- Notify or is notified by the team's athletic trainer and/or the Assistant Athletic Director- Sports Medicine of a catastrophic incident;
- Strictly follows the established plan as outlined;
- Mandate that student-athletes and other team personnel not discuss the catastrophic incident until cleared to do so;
- Support student-athletes and other team personnel;
- Assists with the notification of the student-athlete's family / next of kin of the catastrophic incident;
- If appropriate, updates team personnel as to the status of the injured student-athlete, in conjunction with the Team Physician(s), the Assistant Athletic Director- Sports Medicine, the team's athletic trainer, and the Director of Athletics and/or his/her designee;
- Assists with the coordination of arranging for a private meeting space for all team and University personnel at the medical facility;
- Assists with the coordination of arranging for psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel;
- Assists with the compilation of complete documentation of events from everyone involved in the incident with signatures;

- Assists with the construction of a detailed time line of events related to the incident;
- Assists with the collection and security of all equipment / materials involved in the incident;
- Assists with the coordination of travel, lodging, and meal arrangements for team;
- Assists with the coordination of return travel for the injured student-athlete back to College Park, MD or other appropriate location in conjunction with the family / next of kin, medical personnel at the facility, the Team Physician(s), the Assistant Athletic Director- Sports Medicine and/or his/her designee, and other appropriate persons;
- Communicates with the Senior Associate Athletics Director- Compliance and Student Services and/or the Assistant Athletics Director- Compliance regarding NCAA Compliance issues and the payment of incidental expenses related to the catastrophic incident;
- Communicates with the University of Maryland General Counsel, Faculty Athletics Representative, and/or other appropriate ICA personnel as needed;
- Other duties as needed and/or assigned;

ASSISTANT ATHLETIC DIRECTOR- SPORTS MEDICINE-

- Notifies or is notified by the Director of Athletics and/or his/her designee, the Executive Senior Associate Athletics Director, and/or the Associate Athletics Director- Varsity Sports of a catastrophic incident and continues to provide updates as warranted;
- Notifies or is notified by the head coach of a catastrophic incident and continues to provide updates as warranted;
- Notifies or is notified by the University of Maryland sport supervisor of a catastrophic incident and continues to provide updates as warranted;
- Notifies the Team Physician(s) of a catastrophic incident and communicates regarding all appropriate issues;
- Notifies the student-athlete's family / next of kin of a catastrophic incident and continues to provide updates as warranted;
- If appropriate, updates team personnel as to the status of the injured student-athlete, in conjunction with the Team Physician(s), the head coach, the team's athletic trainer, and the Director of Athletics and/or his/her designee;
- In consultation with the student-athlete's family / next of kin, medical personnel at the facility, the Team Physician(s), the University of Maryland Director of Athletics and/or his/her designee, the University of Maryland General Counsel, the Associate Athletic Director- Media Relations and/or his/her designee, and other appropriate personnel, drafts, approves, and makes a public statement regarding the catastrophic incident;
- Assists with the coordination of arranging for a private meeting space for all team and University personnel at the medical facility;
- Assists with the coordination of arranging for psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel;
- Responsible for compiling complete documentation of events from everyone involved in the incident with signatures;
- Responsible for constructing a detailed time line of events related to the incident;
- Responsible for collecting and securing all equipment / materials involved in the incident;
- Assists with the coordination of travel, lodging, and meal arrangements for University of Maryland Sports Medicine personnel;
- Assists with the coordination of return travel for the injured student-athlete back to College Park, MD or other appropriate location in conjunction with the family / next of kin, medical personnel at the facility, the Team Physician(s), and other appropriate persons;
- Assist with arrangements for follow-up care and/or rehabilitation for the injured student-athlete in conjunction with the family / next of kin, medical personnel at the facility, the Assistant Athletic Director- Sports Medicine, and other appropriate persons;
- Assists with the filing of appropriate insurance claims (student-athlete's primary insurance, University of Maryland ICA secondary insurance, NCAA Catastrophic insurance, etc.) as needed;
- Communicates with the University of Maryland General Counsel, Faculty Athletics Representative, and/or other appropriate ICA personnel as needed;
- Other duties as needed and/or assigned;

TEAM PHYSICIAN-

- Communicates directly with medical personnel at the facility regarding the catastrophic incident;
- Communicates with the Director of Athletics and/or his/her designee regarding the catastrophic incident
- Communicates with the Assistant Athletic Director- Sports Medicine and/or his designee regarding the catastrophic incident;
- In consultation with the student-athlete's family / next of kin, medical personnel at the facility, University of Maryland Director of Athletics and/or his/her designee, the University of Maryland General Counsel, the Associate Athletic Director- Media Relations and/or his/her designee, the Assistant Athletic Director- Sports Medicine, and other appropriate personnel, drafts, approves, and makes a public statement regarding the catastrophic incident;
- Serve as the "Official Spokesperson" regarding all aspects of the catastrophic incident in conjunction with the Director of Athletics and/or his/her designee and the medical personnel at the facility;
- Assists with the coordination of return travel for the injured student-athlete back to College Park, MD or other appropriate location in conjunction with the family / next of kin, medical personnel at the facility, the Team Physician(s), and other appropriate persons;
- Assists with the coordination of arranging for psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel;
- If appropriate, updates team personnel as to the status of the injured student-athlete, in conjunction with the Team Physician(s), the head coach, the team's athletic trainer, and the Director of Athletics and/or his/her designee;
- Communicates with the University of Maryland General Counsel, Faculty Athletics Representative, and/or other appropriate ICA personnel as needed;
- Other duties as needed;

UNIVERSITY OF MARYLAND SPORT SUPERVISOR-

- Notifies or is notified by the head coach and/or Assistant Athletics Director- Sports Medicine and/or his/her designee of a catastrophic incident and continues to provide updates as warranted;
- Assumes the duties of the Director of Athletics and/or the Executive Senior Associate Athletics Director as needed and/or directed;
- Assists the Executive Senior Associate Athletics Director with any and all duties as needed and/or assigned;
- Assists with notifying the student-athlete's family / next of kin of a catastrophic incident;
- If appropriate, updates team personnel as to the status of the injured student-athlete, in conjunction with the Team Physician(s), the head coach, the team's athletic trainer, and the Director of Athletics and/or his/her designee;
- Assists with the coordination of arranging for a private meeting space for all team and University personnel at the medical facility;
- Assists with the coordination of arranging for psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel;
- Assists with the coordination of travel, lodging, and meal arrangements for team and University of Maryland Sports Medicine personnel;
- Assists with the coordination of return travel for the injured student-athlete back to College Park, MD or other appropriate location in conjunction with the family / next of kin, medical personnel at the facility, the Team Physician(s), the Assistant Athletic Director- Sports Medicine and/or his/her designee, and other appropriate persons;
- Communicates with the Senior Associate Athletics Director- Compliance and Student Services and/or the Assistant Athletics Director- Compliance regarding NCAA Compliance issues and the payment of incidental expenses related to the catastrophic incident;
- Notifies Assistant Athletics Director- ASCDU of the catastrophic incident and provides updates as warranted;
- Other duties as needed and/or assigned;

UNIVERSITY OF MARYLAND TEAM ATHLETIC TRAINER-

- Assumes the duties of the Assistant Athletic Director- Sports Medicine as needed and/or directed;
- Assists the Assistant Athletic Director- Sports Medicine with any and all duties as needed and/or assigned;
- If appropriate, update team personnel as to the status of the injured student-athlete, in conjunction with the Team Physician(s), the head coach, the Assistant Athletic Director- Sports Medicine, and the Director of Athletics and/or his/her designee;
- Assists with the coordination of arranging for a private meeting space for all team and University personnel at the medical facility;
- Assists with the coordination of arranging for psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel;
- Assists with the compilation of complete documentation of events from everyone involved in the incident with signatures;
- Assists with the construction of a detailed time line of events related to the incident;
- Assists with the collection and security of all equipment / materials involved in the incident;
- Assists with the coordination of travel, lodging, and meal arrangements for University of Maryland Sports Medicine personnel;
- Assists with the coordination of return travel for the injured student-athlete back to College Park, MD or other appropriate location in conjunction with the family / next of kin, medical personnel at the facility, the Team Physician(s), and other appropriate persons;
- Assist with arrangements for follow-up care and/or rehabilitation for the injured student-athlete in conjunction with the family / next of kin, medical personnel at the facility, the Assistant Athletic Director- Sports Medicine, and other appropriate persons;
- Assists with the filing of appropriate insurance claims (student-athlete's primary insurance, University of Maryland ICA secondary insurance, NCAA Catastrophic insurance, etc.) as needed;
- Communicates with the University of Maryland General Counsel, Faculty Athletics Representative, and/or other appropriate ICA personnel as needed;
- Other duties as needed and/or assigned;

ASSOCIATE ATHLETIC DIRECTOR- MEDIA RELATIONS-

- Notifies George Cathcart, Director- University Communications and/or his designee of a catastrophic incident and continues to provide updates as necessary;
- In consultation with the student-athlete's family / next of kin, medical personnel at the facility, the Director of Athletics and/or his/her designee, University of Maryland Team Physicians, the University of Maryland General Counsel, the Assistant Athletic Director- Sports Medicine, and other appropriate personnel, drafts, approves, and makes a public statement regarding the catastrophic incident;
- Assists with the coordination of arranging for a private meeting space for all team and University personnel at the medical facility;
- Responsible for keeping members of the media a safe distance from team, ICA, and University personnel in and around the medical facility, hotel, etc.
- Other duties as needed and/or assigned;

UNIVERSITY OF MARYLAND GENERAL COUNSEL-

- Communicates with the Director of Athletics and/or his/her designee on issues related to the catastrophic event;
- Communicates with the Team Physician(s) and/or the Assistant Athletic Director- Sports Medicine and/or his designee on issues related to the catastrophic event;
- In consultation with the student-athlete's family / next of kin, medical personnel at the facility, the Team Physician(s), the University of Maryland Director of Athletics and/or his/her designee, the Assistant Athletic Director- Sports Medicine and/or his designee, the Associate Athletic Director- Media Relations and/or his/her designee, and other appropriate personnel, drafts, approves, and makes a public statement regarding the catastrophic incident;
- Oversees the compilation of complete documentation of events from everyone involved in the incident with signatures;
- Oversees the construction of a detailed time line of events related to the incident;
- Oversees the collection and security of all equipment / materials involved in the incident;
- Assists with the filing of appropriate insurance claims (student-athlete's primary insurance, University of Maryland ICA secondary insurance, NCAA Catastrophic insurance, etc.) as needed;
- Communicates with other appropriate ICA personnel as needed;
- Other duties as needed and/or assigned;

UNIVERSITY OF MARYLAND FACULTY ATHLETICS REPRESENTATIVE-

- Communicates with the Director of Athletics and/or his/her designee on issues related to the catastrophic event;
- Works with the Assistant Athletic Director- ASCDU to notify professors of the catastrophic incident and its impact on class / grades;
- Assists with the arrangement of psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel;
- Assist with the arrangements for any on-campus memorial service;
- Other duties as needed and/or assigned;

UNIVERSITY OF MARYLAND COUNSELING CENTER // UNIVERSITY HEALTH CENTER MENTAL HEALTH SERVICES-

- Communicates with the Team Physician(s) and/or the Assistant Athletic Director- Sports Medicine and/or his/her designee on issues related to the catastrophic event;
- Assists with updating team personnel as to the status of the injured student-athlete, in conjunction with the Team Physician(s), the head coach, the Assistant Athletic Director- Sports Medicine, and the Director of Athletics and/or his/her designee;
- Assists with the coordination of arranging for a private meeting space for all team and University personnel at the medical facility;
- Assists with the coordination of arranging for psychiatrists, psychologists, clergy, grief counselors, etc. for the use of all team and University personnel both at the medical facility and on campus;
- Provide and/or arrange for follow-up counseling post-incident to all needed parties;
- Other duties as needed and/or assigned;

SENIOR ASSOCIATE ATHLETICS DIRECTOR- BUSINESS / CHIEF FINANCIAL OFFICER // ASSOCIATE ATHLETICS DIRECTOR- BUSINESS-

- Coordinates any travel plans, housing, meals, etc. for parents / next of kin, ICA staff, team personnel, Sports Medicine personnel, etc.;
- Provides guidance regarding the payment of expenses related to the catastrophic incident;
- Assists with the filing of appropriate insurance claims (student-athlete's primary insurance, University of Maryland ICA secondary insurance, NCAA Catastrophic insurance, etc.) as needed;
- Other duties as needed and/or assigned;

SENIOR ASSOCIATE ATHLETICS DIRECTOR- COMPLIANCE & STUDENT SERVICES // ASSISTANT ATHLETIC DIRECTOR- COMPLIANCE

- Provides guidance regarding the payment of incidental expenses related to the catastrophic incident;
- Provides interpretive support relating to any NCAA regulations;
- Other duties as directed;

Critical Incident Management Team (CIMT) & Other Appropriate Personnel Contact List-

{CONFIDENTIAL- FOR INTERNAL USE ONLY}

Dr. Deborah Yow
Director of Athletics
Football / Men's Basketball Sport Supervisor
Office-
Cell-
Email-

Kathy Worthington
Executive Senior Associate Athletics Director
Office-
Cell-
Email-

Dr. Craig Bennett, MD
Head Team Physician
Pager-
Email-

Dr. Yvette Rooks, MD
Team Physician
Pager-
Cell-
Email-

TBD
Team Physician
Pager-
Cell-
Email-

Dr. Jamie Dreese, MD
Team Physician
Pager-
Cell-
Email-

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Assistant Athletic Director- Sports Medicine
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Home-
Email-

Dr. Charles Wellford
University of Maryland Faculty Athletics Representative
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Cell-
Email-

Doug Dull
Associate Athletic Director- Media Relations
Office-
Cell-
Email-

George Cathcart
Director- University Communications
Office-
Email-

Susan Bayly
University of Maryland General Counsel
Office-
Email-

Larry Leckonby
Senior Associate Athletics Director- Business/CFO
Women's Basketball Sport Supervisor
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Cell-
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Randy Eaton
Associate Athletics Director- Business
Women's Lacrosse Sport Supervisor
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Email-

Jim Sarra
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Men's Golf Sport Supervisor
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Email-

Steve Schofield
Assistant Athletics Director- Compliance
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Email-

Dave Haglund
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Cell-
Email-

Troy Tucker
Associate Athletics Director- Administration
Field Hockey, Women's Soccer, Swimming Sport Supervisor
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Cell-
Email-

Michael Lipitz
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Wrestling, Women's Golf Sport Supervisor
Office-
Cell-
Email-

Joe Hull
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Men's / Women's Tennis Sport Supervisor
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Cell-
Email-

Shawn Flynn
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Men's Soccer, Men's Lacrosse, Track & Field, Water Polo Sport Supervisor
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Cell-
Email-

Kevin Glover
Director of Character Education
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TBD
Assistant Athletic Director- Operations & Facilities
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Anton Goff
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Dr. David McDuff, MD
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MD Sports Performance
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Dr. Earnie Fingers, PhD
Psychologist
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University Health Center Mental Health Services
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University of Maryland University Health Center
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Cell-
Email-

Matt Charvat
Associate Head Athletic Trainer
{Football; Women's Basketball; Competitive Cheerleading}
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Cell-
Email-

Terrence Gee
Assistant Athletic Trainer
{Men's Soccer; Men's Lacrosse; Track}
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Cell-
Email-

TBD
Head Football Athletic Trainer
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Email-

JJ Bush
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{Men's Basketball; Volleyball; Tennis}
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Email-

Deanna Bennett
Assistant Athletic Trainer
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Cell-
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TBD
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Dr. Stephen Fahey, MD
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K&K Insurance Group, Inc.
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American Specialty Insurance Services, Inc.
NCAA Catastrophic Insurance
Claim Line- (800) 245-2744
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