UNIVERSITY OF MARYLAND SPORTS MEDICINE

Sports Psychology / Sports Psychiatry Procedures

1) All sports psychologists and sports psychiatrists utilized by University of Maryland Intercollegiate Athletic teams must be approved by and registered with the University of Maryland Department of Intercollegiate Athletics. University of Maryland Intercollegiate Athletic Teams should not utilize the services of a sports psychologist or sports psychiatrist who has not been approved by and registered with the University of Maryland Department of Intercollegiate Athletics.

2) In order to be considered for approval and registration by the University of Maryland Department of Intercollegiate Athletics, prospective sports psychologists / sports psychiatrists must:
    a. Show proof of license within the State of Maryland to provide psychology and/or psychiatry services;
    b. Show proof of professional liability insurance and name the University of Maryland Department of Intercollegiate Athletics as Additionally Insured on the liability insurance policy;
    c. Submit a current resume / curriculum vitae with the names, addresses, and phone numbers of three (3) references to the Assistant Athletic Director- Sports Medicine;
    d. Submit a fee schedule for services;
    e. Submit a current tax ID number and other appropriate forms to the University of Maryland Department of Intercollegiate Athletics Business Office;
    f. Agree to abide by all University of Maryland and NCAA rules and regulations, including professional conduct policies; and
    g. Agree to abide by National, State of Maryland, and University of Maryland privacy regulations.

3) Additionally, prospective sports psychologists and sports psychiatrists may be required to undergo the following before being approved by the University of Maryland Department of Intercollegiate Athletics to provide services:
    a. An interview with University of Maryland Team Physicians and/or other University of Maryland Sports Medicine personnel; and/or
    b. A reference check.

4) The following procedures will be in place for student-athletes and/or teams utilizing the services of a registered sports psychologist and/or sports psychiatrist:
    a. All requests for the use of a sports psychologist and/or sports psychiatrist must be formally made in writing by the head coach to the University of Maryland Certified Athletic Trainer responsible for the sport and/or the Assistant Athletic Director- Sports Medicine.
    b. If appropriate, University of Maryland Sports Medicine personnel will formally authorize and refer the student-athlete to the appropriate individual and may assist with coordination of the appointment.
    c. If a student-athlete decides to see a sports psychologist and/or sports psychiatrist without prior authorization / referral from University of Maryland Sports Medicine personnel, the student-athlete and/or the student-athlete's parent(s) / guardian(s) will be financially responsible for any and all charges incurred.
    d. All appointments must take place at a University of Maryland Department of Intercollegiate Athletics facility and/or an established professional office, unless approved in advance by the Assistant Athletic Director- Sports Medicine.
    e. Billing should be itemized specific to the team and student-athlete on which the services were performed and should include the following:
        - Date of services
        - Time
        - Charge
        - Total

        Incomplete and/or incorrect invoices will not be processed and will be returned to the provider for completion and/or correction.

f. All invoices for sports psychology / sports psychiatry should be forwarded to **Deanna Bennett, Assistant Athletic Trainer** / **Insurance Coordinator**, at the following address for processing and submission:

Deanna Bennett Assistant Athletic Trainer / Insurance Coordinator
University of Maryland Sports Medicine
Comcast Center
Terrapin Trail
College Park, MD 20742
Office- (301) 314-7137
Fax- (301) 314-9439
Email- dbennett@umd.edu

g. All fees incurred will be paid from the respective team's budget.

The University of Maryland Department of Intercollegiate Athletics reserves the right to deny and/or withdraw approval and/or registration of a sports psychologist and/or sports psychiatrist at any time.